

Science and Technology Board Meeting - 07 Jan 98

1. The sixth planning/working group meeting for the APG Science and Technology Board convened at 0900, 07 Jan, 1998.

2. Attendees:

Mr. Roy Albert, U.S. Army ERDEC  
Ms. Denise Carnaggio, Office of Economic Development  
Dr. Rusty Stephens, Harford Community College  
Mr. Bob Silcox, U.S. Army Garrison, APG  
Dr. Joe Rocchio U.S. Army Research Laboratory  
Ms. Patricia McClung, U.S. Army TECOM  
Mr. Joe Knox, U.S. Army TECOM  
Ms. Virginia To, U.S. Army Research Laboratory  
Mr. Warren Hartenstine, HEAT Center  
Dr. Dave Brown, U.S. Army TECOM  
Mr. Stephen Clark, U.S. Army TECOM

3. The first order of business was a review of the "Strawman" charter. Revisions to the previous draft charter included a vision statement, an addition to the task list, and the addition of the Cecil Community College as a board member. The working/planning group endorsed the changes as made.

4. Dave Brown presented a briefing on the APG S&T board that was prepared for the TECOM Technology Update. The briefing is being made available electronically to members of the working/planning group to use in briefing their respective commanders/directors. The fifth working/planning S&T board meeting had called for briefings to the commanders/directors of all S&T board organizations by members of the S&T board working group, with individuals tasked. These briefings will allow those individuals to be brought up to date on actions the working/planning group have been taking, to review and seek approval for the draft charter prior to the full S&T board meeting, and to seek assurance for support for future actions that the board will undertake. A letter, signed by Commander, HQ TECOM, will follow a verbal invitation to the full S&T board meeting. Briefing responsibilities are assigned to the following individuals, with a completion date of 22 Jan:

HQ TECOM - Dave Brown/Joe Knox/Steve Clark  
APG Garrison - Bob Silcox  
U.S. Army Chemical and Biological Defense Command - Jim Savage  
Program Manager for Chemical Demil - Jim Savage

U.S. Army Center for Health Promotion and Preventive Medicine - Jim Savage  
U.S. Army Armament, Research, Development, and Engineering Center - Dave Brown/Joe Knox/Steve Clark  
U.S. Army Aberdeen Test Center - Dave Brown/Joe Knox/Steve Clark  
U.S. Army Environmental Health Center - Jim Savage  
U.S. Army Medical Research Institute of Chemical Defense - Jim Savage

U.S. Army Research Laboratory - Joe Rocchio  
U.S. Army Evaluation Analysis Center - Dave Brown/Joe Knox/Steve Clark  
TECOM Legal Council - Dave Brown/Joe Knox/Steve Clark  
Harford Community College - Rusty Stephens  
Harford County Government - Denise Carnaggio  
Cecil Community College - Denise Carnaggio  
Northeastern Maryland Technology Council - Denise Carnaggio

6. The 19 Feb meeting commences with an introduction by Dave Brown, followed by the Keynote speakers (MG Andrews, Ms. Rehrmann, etc.). The six technology briefings will follow with a wrap-up by Dave Brown. All board members will then sign the charter with photographs/interviews/etc. concluding the meeting.

7. The eight technologies that were identified at the fifth working/planning group meeting for presentation at the full S&T board meeting have been refined to six. The six technologies are Materials, Image and Simulation, Data management and HPC, Environmental, Automotive and Robotics, and Assistive. Organizational responsibilities are: ARL will brief Materials, Image and Simulation, Assistive, and Data Management and HPC. CBDCOM will brief Environmental; ATC will brief Automotive and Robotics. Each presentation will be 5 minutes in length.

8. Ginny To has the responsibility to develop and initially populate a WEB page for the S&T board. This board will act as the electronic "Single Point of Entry" to the resources of the S&T board. Each S&T Board working/planning group member has the responsibility for identifying a POC for technology transfer within their respective activity for inclusion in the WEB page. Further, activity background information to include the number of scientists and engineers, disciplines, R&D budget, contractual budget, Ph.D's, and laboratory/range space will be gathered and provided to Ms. To by the 22 Jan working/planning group meeting. The development of a newsletter, inclusion in the Harford Ledger, and other technology-oriented was further discussed with Ms. McClung. Ms. McClung suggested that the Wall Street Journal be notified of the 19 Feb meeting. A follow on event with a "media blitz" will occur sometime after the 19 Feb meeting.

9. Dr. Stephens will check on ISDN circuit access in Room Z125 for the 19 Feb meeting. Dr. Lyons, ARL, has a conflict that day which may prevent him from physically attending the meeting. The ISDN circuit would be used to video connect ARL and the HEAT center for the signing ceremony. An additional concern has been raised in that room Z125 may not be able to comfortably hold the number of individuals attended the meeting, therefore necessitating placing news-media in an adjacent room. A subcommittee has been established to research this issue and develop solutions. Ms. McClung chairs the subcommittee with the membership consisting of Ms. Carnaggio, Dr. Stephens, and Mr. Clark.

10. TIME LINE SUMMARY:

Due Date	TASK	ACTION OFFICER
22 Jan	S&T board working/planning group	S. Clark

meets. Agenda centers on  
briefing for full S&T board to include  
AV presentation of 6 technologies

22 Jan	All organizations to have been briefed on S&T board (ref para. 5)	POCs as identified
22 Jan	Letters sent to participants (para. 4)	S. Clark
09 Feb	S&T board working/planning group meets for final time	S. Clark
19 Feb	Full S&T board meeting	S. Clark

11. The seventh working/planning group meeting is scheduled for 22 Jan 98 at the Heat Center.

12. Enthusiasm again ran high at this meeting; I thank everyone for his or her participation and continued support in this effort.

13. The meeting concluded at 1120.

/s/  
STEPHEN C. CLARK  
S&T Board Coordinator